

## Exhibit 300: Capital Asset Summary

### Part I: Summary Information And Justification (All Capital Assets)

#### Section A: Overview & Summary Information

**Date Investment First Submitted:** 2009-06-30  
**Date of Last Change to Activities:** 2011-10-28  
**Investment Auto Submission Date:** 2012-02-28  
**Date of Last Investment Detail Update:** 2012-02-28  
**Date of Last Exhibit 300A Update:** 2012-08-01  
**Date of Last Revision:** 2012-08-01

**Agency:** 005 - Department of Agriculture      **Bureau:** 05 - Departmental Management

**Investment Part Code:** 01

**Investment Category:** 24 - E-Gov & LoB initiatives

**1. Name of this Investment:** Human Resources Line of Business: Service Center

**2. Unique Investment Identifier (Ull):** 005-999991841

#### Section B: Investment Detail

- 1. Provide a brief summary of the investment, including a brief description of the related benefit to the mission delivery and management support areas, and the primary beneficiary(ies) of the investment. Include an explanation of any dependencies between this investment and other investments.**

The National Finance Center (NFC) serves the USDA and other Federal organizations by providing reliable, cost effective, employee-centric systems and services thus allowing customers to focus on serving this mission delivery. NFC has been sharing systems to reduce costs while improving services since 1980. This investment gives NFC the ability to offer state-of-the art technology and web architecture to its customers as an Office of Personnel Management (OPM) approved Shared Service Center (SSC) Provider under the OPM Human Resources Line of Business (HRLOB).

- 2. How does this investment close in part or in whole any identified performance gap in support of the mission delivery and management support areas? Include an assessment of the program impact if this investment isn't fully funded.**

This investment gives NFC the ability to offer state-of-the art technology and web architecture to its customers as an OPM approved Shared Service Center (SSC) Provider under the OPM Human Resources Line of Business (HRLOB).

- 3. Provide a list of this investment's accomplishments in the prior year (PY), including**

**projects or useful components/project segments completed, new functionality added, or operational efficiency achieved.**

Enhancements: PeopleSoft Upgrade to 9.0; User Productivity Kit.

**4. Provide a list of planned accomplishments for current year (CY) and budget year (BY).**

Improvements: Data Synchronization; History Correction; History Reload Processes

Enhancements: Talent Acquisition Manager; Candidate Gateway; Person Model; HCM Warehouse; Manager Self-Serve; ePerformance.

**5. Provide the date of the Charter establishing the required Integrated Program Team (IPT) for this investment. An IPT must always include, but is not limited to: a qualified fully-dedicated IT program manager, a contract specialist, an information technology specialist, a security specialist and a business process owner before OMB will approve this program investment budget. IT Program Manager, Business Process Owner and Contract Specialist must be Government Employees.**

2012-02-15

## Section C: Summary of Funding (Budget Authority for Capital Assets)

1.

Table I.C.1 Summary of Funding

	PY-1 & Prior	PY 2011	CY 2012	BY 2013
Planning Costs:	\$0.7	\$0.3	\$0.3	\$0.3
DME (Excluding Planning) Costs:	\$37.4	\$16.1	\$10.9	\$8.2
DME (Including Planning) Govt. FTEs:	\$5.8	\$0.0	\$0.0	\$0.0
Sub-Total DME (Including Govt. FTE):	\$43.9	\$16.4	\$11.2	\$8.5
O & M Costs:	\$196.2	\$80.6	\$82.3	\$84.5
O & M Govt. FTEs:	\$145.1	\$43.9	\$44.7	\$45.6
Sub-Total O & M Costs (Including Govt. FTE):	\$341.3	\$124.5	\$127.0	\$130.1
Total Cost (Including Govt. FTE):	\$385.2	\$140.9	\$138.2	\$138.6
Total Govt. FTE costs:	\$150.9	\$43.9	\$44.7	\$45.6
# of FTE rep by costs:	496	71	71	71
Total change from prior year final President's Budget (\$)		\$0.0	\$0.0	
Total change from prior year final President's Budget (%)		0.00%	0.00%	

**2. If the funding levels have changed from the FY 2012 President's Budget request for PY or CY, briefly explain those changes:**

OPM selected us as an HRLOB Shared Service Center in September 2005. We are now further in the planning process of a large and complex multi-year project. We have refined our estimates, but expect to further refine them in the next few years. Our planned upgrade of EmpowHR from version 8.8 of PeopleSoft to version 8.9 in FY08 was delayed. We upgraded to version 9.0 of PeopleSoft in FY09. We added several projects to improve business reporting, training, documentation and security in FY09.

## Section D: Acquisition/Contract Strategy (All Capital Assets)

Table I.D.1 Contracts and Acquisition Strategy

Contract Type	EVM Required	Contracting Agency ID	Procurement Instrument Identifier (PIID)	Indefinite Delivery Vehicle (IDV) Reference ID	IDV Agency ID	Solicitation ID	Ultimate Contract Value (\$M)	Type	PBSA ?	Effective Date	Actual or Expected End Date
Awarded	1205	<a href="#">AG3142K110191</a>	AG3142B110017	1205							

**2. If earned value is not required or will not be a contract requirement for any of the contracts or task orders above, explain why:**

On 11/17/2006, USDA modified all open system/development type contracts to require ANSI/EIA 748 compliant EVM systems and EVM reporting. All HRLOB IT contracts have the applicable EVM clauses and NFC will continue to ensure that EVM reporting requirements are in all applicable future contracts.

## Exhibit 300B: Performance Measurement Report

### Section A: General Information

**Date of Last Change to Activities:** 2011-10-28

### Section B: Project Execution Data

**Table II.B.1 Projects**

Project ID	Project Name	Project Description	Project Start Date	Project Completion Date	Project Lifecycle Cost (\$M)
1	WebTA	DME WebTA.			
2	EmpowHR Migration	EmpowHR Migration.			

**Activity Summary**

Roll-up of Information Provided in Lowest Level Child Activities

Project ID	Name	Total Cost of Project Activities (\$M)	End Point Schedule Variance (in days)	End Point Schedule Variance (%)	Cost Variance (\$M )	Cost Variance (%)	Total Planned Cost (\$M)	Count of Activities
1	WebTA							
2	EmpowHR Migration							

**Key Deliverables**

Project Name	Activity Name	Description	Planned Completion Date	Projected Completion Date	Actual Completion Date	Duration (in days)	Schedule Variance (in days )	Schedule Variance (%)
1	DME - Program Management	Program Management	2011-11-30	2012-02-29		182	-275	-151.10%

## Section C: Operational Data

Table II.C.1 Performance Metrics

Metric Description	Unit of Measure	FEA Performance Measurement Category Mapping	Measurement Condition	Baseline	Target for PY	Actual for PY	Target for CY	Reporting Frequency
% of paid accounts based on customer-submitted information	percent	Mission and Business Results - Management of Government Resources	Over target	100.000000	98.000000		98.000000	Monthly
% of HR actions successfully processed by EmpowHR on the first attempt	percent	Technology - Quality Assurance	Over target	88.000000	90.000000		98.000000	Monthly
Number of HR actions completed using EmpowHR	number	Process and Activities - Productivity	Over target	340000.000000	500000.000000		500000.000000	Monthly
% of system availability during established hours	percent	Technology - Reliability and Availability	Under target	99.000000	95.000000		95.000000	Monthly
Number of employees with access to EmpowHR	number	Customer Results - Service Accessibility	Over target	300000.000000	340000.000000		350000.000000	Monthly
% of technical issues resolved in 24 hours	percent	Customer Results - Timeliness and Responsiveness	Over target	97.500000	95.000000		98.000000	Monthly